



JOB DESCRIPTION

Position Title:	Indigenous Women's Bridging Program Evaluation Support
Reports To:	Indigenous Women's Program Evaluation Coordinator
Hours of Work:	22.5 hours per week
Location:	Victoria, BC, and supporting remote locations
Term:	Term Position – to March 31, 2024
Salary:	\$28.00 to \$30.00
Application Closing Date:	February 26 th , 2023, at 11 pm PST

About Bridges for Women Society:

Bridges has been providing life-changing programs to women overcoming the effects of trauma and abuse since 1988. Bridges inspires women affected by trauma, violence or abuse to reclaim their lives and build financial security through our healing, education and employment programs. Our services are open to all women (transgender and cisgender), non-binary, and two-spirit people who identify as a part of the women's community and who have been impacted by violence or trauma at any time in their lives.

We acknowledge with respect the traditional territories on which Bridges for Women is located are the lands of the Ləkʷəŋən peoples (Esquimalt and Songhees nations). We also offer programs and services in the territories of the W̱SÁNEĆ (Pauquachin, Tsartlip, Tsawout, and Tseycum nations), Malahat (Mill Bay), Pacheedaht (Port Renfrew), Scia'new (Beecher Bay), and T'Sou-ke (Sooke) peoples. Through our partnership with the North Island Employment Foundations Society, we also deliver online programs in the traditional territories of the Kwakwaka'wakw, Nuu-chah-nulth and Coast Salish peoples.

Summary:

The Indigenous Women's Bridging Program Evaluator and Program Support is responsible for gathering information from client participation in the Indigenous Women's Bridging Program for an evaluation project called Sisters' Stories. These stories are a part of evaluating the impact and design of the Indigenous Women's Bridging Program.

The successful candidate has a keen interest in supporting women to break the cycles of abuse and trauma, has strong people skills, and works well in a collaborative environment.



Program Responsibilities

- ◆ Ongoing participant observation and journaling in the pilot projects.
- ◆ Data entry and data analysis support.
- ◆ Participates in the implementation of the participant consent entry/one month/exit and follow-up surveys.
- ◆ Facilitating end-of-session talking circles.
- ◆ Support for the follow-up interviews with participants.
- ◆ Support in the development of the Blueprint.
- ◆ Assistance with recruitment, study explanation, communication, and follow-up with program participants.

Qualifications/Experience

- ◆ Enrolled or completed an undergraduate program in an area related to the study description. This includes Indigenous studies, Social Work, and Anthropology.
- ◆ Lived experience as a self-identified Indigenous person and an in-depth knowledge within the area of Indigenous Peoples identity.
- ◆ Understanding and practicing with trauma-informed approaches.
- ◆ Experience with MS Office (Word, Excel, PowerPoint).
- ◆ Strong English writing and communication skills.

Experience that would be an asset

- ◆ Research experience, specifically qualitative research experience.
- ◆ Experience with participant observation Data entry and analysis.

Skills and Abilities

- ◆ Ability to connect and build rapport with a diverse staff team with professionalism and healthy boundaries.
- ◆ Able to attend virtual programming at least three times a week, with the possibility of some in-person activities.
- ◆ Strong group facilitation skills.
- ◆ Ability to build supportive, compassionate working relationships with people from a range of backgrounds.

Additional Note:

- ◆ A vulnerable sector criminal record check is a requirement for this position.



We aim to have the Bridges staff team reflect the participants we serve. We encourage self-identified women, non-binary people, and two-spirit people who identify with the women's community to join our team. We value diversity and lived experience, and (enthusiastically) welcome applicants who identify as Indigenous, racialized, a person with a disability, and/or a member of the LGBTQ+ community.

We thank all applicants for their interest. Only applicants selected for an interview will be contacted.